

Virtual VAAC Meeting for August 8, 2013

I. Introductions

II. Polling Places

A. November 2013 Polling Places

Report from Jaime: Two jurisdictions are holding elections:

1. Loma Prieta School District Parcel Tax. Typically this district requires 2 polling locations, sometimes with multiple boards in a single location. Loma Prieta/CT English School and Skyland Church typically are available to us. I will be contacting them in the next couple days to secure them for the election. There are no alternative polling places in the area to these sites and all barriers that can be mitigated are mitigated whenever we use them. I am happy to provide details of those mitigations to you if you are interested.
2. City of Scotts Valley Sales Tax Increase. We are looking to use the Scotts Valley High School, Scotts Valley Fire Station #3, City of Scotts Valley Community Center, Oak Tree Villa and Vista Del Lago. These are the same polling places that we have used in prior elections. If any of them are not available, I will contact the VAAC with information on any new sites we may locate.

B. Polling place canvassing and resurveying

Report from Jaime: Under a new HAVA 261Access Grant, we have received funding to pay for the resurveying of our polling locations and the rental of a digital survey capturing tool. The digital tool will allow us to capture the data and import it to our election management system (EIMS). This will save us a tremendous amount of paper, offer a more uniform surveying experience for the surveyor and help to make the data we collect more uniform in nature. The digital tool also will help eliminate incomplete forms with its programmed logic tree

which will make sure all the questions are answered. I am meeting with the software rep on the 20th of this month to review the current iteration of the product and discuss any customization we may need for the tool to work for us. I anticipate surveying polling locations starting in mid September and lasting until the end of October, maybe into November. I am happy to answer any questions about this process you may have.

C. Polling Place Recognition Program

Report from Jaime: We still intend on implementing a Polling Place Recognition Program. My intention is to roll the program out for the June 2014 Election.

D. Site specific binder revamp project

Report from Jaime: As we go out and resurvey our polling places, we will also be re-shooting our polling place binders. I will be working to put the information in the binder into plain language and make the binders easier to follow. Any suggestions are welcome!

E. Update on HAVA

Report from Jaime: As I mentioned previously, we received a \$30,000 access grant under Section 261 of HAVA. The money will be used to resurvey polling places and work on making our website more accessible. We are currently working on getting the survey tool finalized. Next we will work on contacting our polling sites and booking appointments to go and complete surveys. Concurrently, we are working on developing a set of guidelines and parameters for making our website more accessible. Veronica of our committee has graciously agreed to help us by offering input. As soon as I have more information on a start date for this project I will schedule a meeting with Veronica, and anyone else who is interested, to review our site.

III. State VAAC

- A. Polling Place survey training video
- B. Survey of voters with disabilities

IV. Future of California Elections

- A. Minority language access
- B. Voting options
- C. Voter registration
- D. Voting information

V. New Language Requirements for Santa Cruz

A. Chinese and Tagalog - AB 817

Report from Jaime: Tricia, our Assistant County Clerk, is working with the County Personnel Department to locate people within the County who would be available to act as Election Officers on Election Day in our polling locations that require bilingual assistance. We already are mandated to provide bilingual election officers in Spanish at a number of precincts, but we know that soon that number of precincts will grow. Additionally, we will, beginning in 2014, be required to provide services in Chinese and Tagalog to specific precincts. We will be looking to add some members to our VAAC that can help advise us in these matters. Behind the scenes, we are working to identify voters who have already requested their materials in languages other than Spanish or English. I have gone through all the voters who are actively or inactively registered and were born in countries that are well known to speak any of the 8 minority languages covered in California under Election Code Sections 14201(d) and 12303. I did not re-review countries where Spanish is the known language since

we have provided services in Spanish for many years. The other minority languages are: Chinese, Tagalog, Hindi, Japanese, Khmer, Korean, Thai, and Vietnamese. At the same time that I looked for language preference, I also looked for if they had indicated they were interested in being an election officer. Additionally, I am reviewing the data that the election management system uses to do a birthplace and surname analysis on voters. I am working with the CACEO VWSN subcommittee on making sure all counties are operating as uniformly as possible in this regard. I am also working with Sacramento County on some upgrades to the online registration system and how the data that is recorded is the election management system in regards to election officers. They have asked for some help on an improvement they have asked for and I have provided them with supporting information. I will keep the committee posted as I know more.

VI. Voter Registration Updates

A. VoteCAL

Report from Jaime: VoteCAL, for those of you who may not recall, is the statewide voter registration database that would be the file of record for all registrations in the state. This was mandated under HAVA and after many false starts, finally is moving forward. The team that was awarded the contract from the SOS office is a company called CGI and they are partnered with the two major election management system vendors in California, DFM Associates and DIMS (owned by ES&S). The project is still in the early design phase, but updates come out monthly during the HAVA subcommittee meeting of the CACEO which I attend. The team also posts information on their progress on the SOS website and that information can be found here: <http://www.sos.ca.gov/elections/votecal/>

B. Incarcerated voters eligibility

C. Online VR

VII. Future Agenda Items

